Amesbury Community Carnival & Show

c/o Amesbury Town Council

2 Flower Court, Flower Lane

Amesbury

Wiltshire SP4 7JE

[admin@amesburycarnival.org](mailto:admin@amesburycarnival.org?subject=Procession%20Entry%20Form%202020)

**Amesbury Carnival Procession Entry Form**

**Saturday, 20th June 2020**

**The theme for this year’s Carnival is ‘Mythical Creatures’**

|  |  |
| --- | --- |
| Name: |  |
| Business Name (if applicable): |  |
| Address: |  |
| Email Address: |  |
| Telephone No: |  |
| Nominated Responsible Person  (see overleaf\*) |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Procession Entry Type** | **Please Tick** | **Brief Description** | | | |
| Float with Vehicle / Lorry  Please note maximum height of float **must not exceed 5 metres** |  |  | | | |
| Vehicle only (e.g. vintage car / motorcycle / tractor)\* |  |  | | | |
| Walking Group |  |  | | | |
| For walking groups only, approx. number of participants: |  |  | | | |
| Individual |  |  | | | |
| Age group (please tick) for large groups please indicate the age group you would like to enter |  | Under 16 |  | Over 16 |  |

\* Please note you must still have the required insurance to take part in the procession. You are not covered by the Carnival insurance for taking part in the procession. Please provide evidence that your insurer will cover you to take part in procession and / or have a display on the Carnival field. You will not be allowed to take part without this confirmation.

|  |  |
| --- | --- |
| I have read and agree to the Terms and Conditions overleaf |  |

|  |  |
| --- | --- |
| Signed |  |

I enclose the following (please tick)

|  |  |
| --- | --- |
| Copy of Full Risk Assessment |  |
| Evidence of insurance cover (Vehicle entries only) |  |
| Copy of Public Liability Insurance |  |
| I require Public Liability Insurance at a cost of £32 (payment enclosed) |  |

BACS & cheque payments to: Amesbury Community Group Carnival Sort Code: 30-90-21 A/C: 01994656

Floats and displays assemble between 9.00am and 10.15am. Judging will take place between 10.45am and 11.15am. The procession will leave Amesbury Sports Centre / Stonehenge School at 11.30am and arrive at Holders Road Playing Field, Amesbury, Wiltshire SP4 7PH between 12.15pm and 12.45pm

**Amesbury Carnival 2020 Procession Terms & Conditions**

|  |  |
| --- | --- |
| Liability: | All persons enter the procession at their own risk. |
| Responsible Person\*: | One person per entry is to be authorised and named as the Responsible Person and will be responsible for both float and participants, and compliance with the Terms and Conditions. The Responsible Person must ensure that all participates connected with the entry are aware of the Terms and Conditions of Entry. This person should be present whilst the entry is at the assembly point, during the procession and whilst the float is on the showground. |
| Arrival | Floats and displays assemble at Stonehenge School between 9.00am and 10.15am. |
| Judging | Judging will take place between 10.45am and 11.15am at Stonehenge School. The judges’ decision is final and entrants must not approach the judges in order to discuss or dispute agreement. Trophies are to be returned to Amesbury Printing by 31st March of the following year. |
| Procession timings | The procession will leave Amesbury Abbey at 11.30am and arrive at Holders Road Playing Field, Amesbury, Wiltshire SP4 7PH between 12.15pm and 12.45pm. |
| Access to site | The showground opens to the public at 11.00am. |
| Showground admission | General admission is £5.00 for adults; £2.00 for children aged 5 to 16; children under 5 have free admission; Family tickets (two adults and up to three children) are £12.00. Car parking on the field is charged at £2.50 per car in addition to the ticket price. Discounted price advance tickets will be available. Free entry to all participants wearing official wristbands. |
| Payment and documentation | As part of your booking application we should have received a copy of your risk assessment and a copy of your PLI certificate (or £31 payment if you wish to be included under our cover). **If these have not been received before the Carnival day itself you will not be allowed to take part in the procession.** Please note that in the unusual event that the show is cancelled, the Amesbury Community Group Carnival regrets it is unable to issue a refund. |
| General notes | Please follow the instructions given to you by the marshalls at all times – this includes when the procession is setting up at the school, during the procession itself and at the parade ground. In the event of emergency, entries should pull over to the left hand side to allow emergency vehicles to pass and follow the directions of the marshalls. Entries must make every effort to keep up with the flow of the procession and to avoid undue gaps appearing in the procession. Alcohol: No alcohol is to be carried on or with the Entry or to be consumed by entrants. Music: broadcast of any music needs to be covered by a PRS licence and kept to a sensible volume. Anti-social behaviour: Please respect other entrants in the procession. If you have any queries on the day please address them to one of the marshalls. Any anti-social behaviour towards fellow entrants, the organisers or the general public may result in you being removed from the site. Charity Collections: collections during the procession are only to be for charities agreed by the Committee. |
| Dismantling Floats | Floats must not be dismantled on the Carnival ground. |
| Photography | Official Carnival photographers will be present throughout the day and any photographs taken will be used for Carnival promotion purposes. Please let them know if you do not wish any photographs taken of you, your float or your procession participants to be published. |

**Participants disregarding rules and conditions of entry will be reported to the Procession Organiser and may result in disqualification and removal from the procession.**